



BOARD OF DIRECTORS CONFLICT OF INTEREST POLICY

The Board of Directors of the National Propane Gas Association (NPGA) must act at all times in the best interest of NPGA and not for personal or third-party gain or financial enrichment. When encountering potential conflicts of interest, Board members shall identify the potential conflict and, as required, remove themselves from all discussion and voting on the matter. Specifically, members of the Board of Directors shall:

- Avoid placing (and avoid the appearance of placing) one's own self-interest or any third-party interest above that of NPGA; while the receipt of incidental personal or third-party benefit may necessarily flow from certain NPGA activities, such benefit must be merely incidental to the primary benefit to NPGA and its purposes;
- Not abuse their Board membership by improperly using their Board membership or NPGA's staff, services, equipment, materials, resources, or property for their personal or third-party gain or pleasure, and shall not represent to third parties that their authority as a Board member extends any further than that which it actually extends;
- Not engage in any outside business, professional, or other activities that would directly or indirectly materially adversely affect NPGA;
- Not engage in or facilitate any discriminatory or harassing behavior directed toward sponsors, suppliers, contractors, members, staff, Board Directors, or others in the context of activities relating to NPGA;
- Not solicit or accept gifts, gratuities, free trips, honoraria, personal property, or any other thing of value from any person or entity as a direct or indirect inducement to provide special treatment to such donor with respect to matters pertaining to NPGA without fully disclosing such things to the Board of Directors;
- Provide goods or services to NPGA as a paid vendor to NPGA only after full disclosure to, and advance approval by, the Board, and pursuant to any related procedures adopted by the Board;
- Not persuade or attempt to persuade any member, exhibitor, advertiser, sponsor, subscriber, supplier, contractor, or any other person or entity with an actual or potential relationship to or with NPGA to terminate, curtail, or not enter into its relationship to or with NPGA, or to in any way reduce the monetary or other benefits to NPGA of such relationship.
- This policy shall apply not only to all members of the NPGA Board of Directors, but also shall apply to all members of NPGA committees, task forces, councils, and others in the NPGA governance structure, as well as to all NPGA employees. All reference herein to the Board of Directors shall be construed also to refer to these additional individuals.